$\qquad$
[Servicer Name]
Customer Service: [PHONE NUMBER]
[WEBSITE]
[Borrower Name and Address]
Account Number
Payment Due Date
Amount Due
If payment is received after [DATE], \$___ late fee will be charged.

| Account Information |  |
| :--- | :--- |
| Outstanding Principal | $\$-$ |
| Interest Rate (Until [Date]) | $\overline{[Y e s / N o]}$ |


| Explanation of Amount Due |  |
| :--- | :--- |
| Principal | $\$$ |
| Interest | $\$$ |
| Escrow (for Taxes and Insurance) | $\$$ |
| $\quad$ Regular Monthly Payment | $\$$ |
| Total Fees Charged | $\$$ |
| $\quad$ Total Amount Due | $\$$ |


| Transaction Activity (/」_ [Date] to $/$ / _ [Date]) |  |  |  |
| :---: | :---: | :---: | :---: |
| Date | Description | Charges | Payments |
| [Date] | Late Fee (charged because full payment not received by | \$ |  |
| [Date] | Payment Received - Thank you |  | \$ |
| [Date] | Fee Description | \$ |  |


| Past Payments Breakdown |  |  |  |
| :--- | :--- | :--- | :---: |
|  | Paid <br> Last <br> Month | Paid <br> Year to <br> Date |  |
| Principal | $\$$ | $\$$ |  |
| Interest | $\$$ | $\$$ |  |
| Escrow (Taxes and Insurance) | $\$$ | $\$$ |  |
| Fees | $\$$ | $\$$ |  |
| Total | $\$$ | $\$$ |  |


| Amount Due |  |
| :---: | :---: |
| Due By _/___ [Date] | \$ |
| \$__late fee will be charged after [Date] |  |
| Additional Principal | \$ |
| Additional Escrow | \$ |
| Total Amount Enclosed | \$ |

## [Additional tables to be translated]

## Important Messages

*Partial Payments: Any partial payments that you make are not applied to your mortgage, but instead are held in a separate suspense account. If you pay the balance of a partial payment, the funds will then be applied to your mortgage.

## **Delinquency Notice**

You are late on your mortgage payments. Failure to bring your loan current may result in fees and foreclosure - the loss of your home. As of [Date], you are __ days delinquent on your mortgage loan.

## Recent Account History

- Payment due [Date]: Fully paid on time
- Payment due [Date]: Fully paid on [Date]
- Payment due [Date]: Unpaid balance of \$ $\qquad$
- Current payment due [Date]: \$ $\qquad$
- Total: \$ $\qquad$ due. You must pay this amount to bring your loan current.

If you are Experiencing Financial Difficulty: See back for information about mortgage counseling or assistance.

